

Wednesday 4th July 2018 at Old Newton Village Hall commencing at 7.30pm

Present: Cllrs J Miller (Chair), M Shave, M Reeve, K Goudy, K Baker, R Lawson, T Arnold, J Harbidge, M Clements (Vice Chair), K Hall-Price (Clerk), District Cllr Jill Wilshaw and 0 members of the public.

1. **Chairman's welcome and to receive any apologies for absence** – County Cllr Andrew Stringer has sent his apologies for this evening's meeting. Cllr Baker has sent her apologies as she will be arriving late this evening.
2. **Dispensations:**
 - a) To consider any requests for dispensations – None received
 - b) To note existing dispensations. The standing dispensation for Cllr Clements in respect of the proposed development land between Silver Street and Finningham Road and Cllr Reeve in respect of the proposed development of the Greenacres Site.
3. **To receive any declarations of personal / prejudicial interest.** Cllr Lawson declared an interest in the planning application at land adjacent to Applewhite House as this is a neighbouring property.
4. **To approve the minutes of the June meeting held on 6th June 2018.** It was proposed and seconded to approve the minutes and they were signed accordingly by the Chairman.
5. **Clerks report following previous meeting.**
 - Crier submission was submitted for July 2018 edition.
 - RTI submission was submitted for the month.
 - Nest Pension submission was completed.
 - All cheques for payment have been issued.
 - All information, minutes and agenda have been uploaded onto the village website.
 - All Finance information and copies of the AGAR have been uploaded onto the village website to comply with the transparency code.
 - Planning responses were issued to MSDC by the deadline for comments.
 - Glyn French – SCC Footpaths. Has responded to the Clerk's emails and has provided the clerk with a copy of the cutting schedule for our footpaths. If there are any we need to change or amend in terms of priority we can request this for future years. Deadline for this is end of September. Dog mess signage is not available through SCC so Clerk to ask the same question to MSDC. Clerk to action and in addition to speak to Colin Barber regarding providing a quote to have some signs created and costs involved.
 - Clerk was asked the question regarding the use of adult pads on the defibrillator being used on children, given that a significant number of people using the sports and social club and village hall are children. Clerk read out the response received from Carl Carrington of East Anglian Ambulance Service. Requested to produce a notice to be laminated and included in the defib box.

Police Report / Crime Map Statistics

- Police have been appealing for information following a garage burglary in Wyverstone overnight on 25th June.
- Community Engagement Officers are now in post and will be using social media platforms as an additional tool to help enrich relationships with local residents.
- Suffolk Constabulary are asking parish councils if they would be interested in funding or part funding a PCSO. Letter read to the parish council. Cllrs felt that we already pay for our Policing.
- Members of the public are being invited to become the eyes & ears of their communities as part of a new initiative. This is a non-uniformed role – volunteers become accessible points of contact for their communities. Volunteers are not expected to become involved in any incidents and will have no powers of arrest or detention. Volunteers would wear tabards and be on the look-out for suspicious or criminal behaviour while out in the community.
- The latest newsletter has been printed for Cllrs information and can be found on the Stowmarket SNT website.
- The next Suffolk Police and Crime Commissioner public meeting is scheduled for Wednesday 11th July 2018 at the Cedars Hotel, Stowmarket. There is no need to pre-book, Cllrs are invited to turn up.
- The crime map had not been updated for the month of May or June, so the clerk was unable to provide any additional statistics.
- Cllr Goudy stated that the yellow lines and disabled bays are abused, and no one enforces parking violations in Stowmarket, this was accepted now unfortunately.

6. Financial matters & Financial report Audit documents have been sent off to PKF Little John and we are awaiting the completion of the external audit.

Bank Account Balances:

- Barclays June Statement Balance **£26,233.09** (29.06.18)
- Scottish Widows 60 Day account balance = **£3,377.86** (01.04.18)
- Scottish Widows Deposit account = **£253.39** (01.04.18)
Correspondence received from Scottish Widows regarding the frequency of statements. It was agreed by the Parish Council that if they are free, we would like to continue receiving these statements on a Qrtly basis.
- Public Works Loan – Annual Statement – Balance outstanding at 31.03.18 - **£31,434.72**

Accounts for payment – June 2018:

- KAREN PRICE - Salary June includes holiday pay, expenses and less tax & NI and pension = **£914.55**
- HMRC – PAYE NI & Tax – Employee £18.11, Employer £20.83 = **£38.94**
- NEST Pension Contribution **DDR** – employee 3% £20.48, employer 2% **£17.06 = £37.54**
- Adam Alexander – Cemetery Maintenance June **£285.00**
- Bacton Parish Council 50% of Bespoke Training Costs **£125.00**
- CGM – Grass Cutting 6th & 20th June **£341.93**
- Old Newton Village Hall – Broadband Payment x 24 months **£820.80. Previously approved but invoice submitted for payment at July meeting.**

Monies Received – June 2018:

- Cemetery Fees – Andrew Bingham Re: Olive Enid Ling £200.00 (Payslip 100104)
- Cemetery Fees – COOP Re: Grace Violet Green £25.00 (Payslip 100104)

Clerk to check cemetery pricing policy on re-opening of graves. Cemetery meeting to be arranged.

Proposed and seconded to pay the accounts. All Cllr's present agreed. The cheques were signed accordingly. Clerk also asking for permission to put forward any chqs for payment in August to be made with the usual two signatories and agreed at full council meeting in September as has been the historic and previously approved procedure. This was approved.

7. Correspondence Received & Circulars:

- **MSDC – Parish Liaison meeting** – Thursday 12th July 10am, Walsham Le Willows Sports Club. Cllrs Arnold and Miller to attend on behalf of the parish council.
- Scottish Widows Accounts – Frequency of Statements becoming Annual unless we advise otherwise. Agreed that we should continue to receive statements qrtly if possible.
- Stowupland Neighbourhood Plan Consultation. Closes 27th July 2018. This is a parish council response – any comments to be sent to the clerk to pull together a combined response.
- SCC – Closure of public footpath 68 22/09/18 – 29/10/18 for essential rail crossing works.
- Residents Letter – Passports being delivered to the wrong address. Clerk to respond. Report to MSDC. Greenacres need better signage. Clerk to write letter back to resident.

Various circulars received for information purposes. File circulated during the meeting.

8. To receive District Councillor's Report – Miss Jill Wilshaw (Bacton Ward)

Hidden Stars: Nominations are now open in the search for the 'Hidden Stars' of Babergh and Mid Suffolk. There are 17 categories, split between community awards and business accolades including five business awards, five community awards and seven Individual Community Awards. The awards will be presented on Thursday 18 October. The closing date for nominations is midnight on Friday 28 September. To nominate your Stars of Babergh and Mid Suffolk, please submit a nomination form via the East Anglian Daily Times website. Nominations are open to everyone - Do you know an unsung hero living to working in Babergh or Mid Suffolk?

Solar Panels: Now is the time to invest in solar panels for your home. Register your interest to buy high quality, low-cost solar panels which will reduce electricity bills and help Suffolk become the Greenest County. Solar Together Suffolk is a pioneering bulk-buying project, supported by Suffolk County Council

and local borough and district councils. It aims to bring affordable solar power to Suffolk and boost the county's renewable energy. It comes at a time when many residents are interested in exploring solar energy but would welcome a helping hand to make an informed decision and find a trustworthy installer. Similar projects have delivered a discount of 25 – 30% to homeowners on the cost of a solar panel system.

How does it work?

- Homeowners, schools, small businesses and community groups have until 21 August to register for free and without obligation at www.solartogethersuffolk.co.uk
- 22 August: pre-vetted UK solar PV suppliers participate in an auction. A large bulk order means they can pass on better savings to registered users.
- From 10 September: registered users will receive a personalised offer from the winning supplier.
- 19 October: your deadline to make a decision.
- After accepting your offer, a technical survey will be arranged after which an installation date will be confirmed.
- Telephone and email support is available throughout the whole process and information sessions will allow registered users to make an informed decision in a safe and hassle-free environment.

To find out how you could save money, visit www.solartogethersuffolk.co.uk and register your interest today.

Middle School Needham Market: A public consultation on proposals for the future of the former Middle School site in Needham Market is being held on Tuesday 10 July. This is Rural Housing Week and Mid Suffolk District Council, alongside Ingleton Wood and Icení Homes, are inviting members of the public to view and comment on the proposals for 44 new homes, a new library and café on the site of the former Needham Market Middle School. The proposals include both provision of affordable housing and a new community facility. The consultation will be held between 3pm and 7pm on Tuesday 10 July at the Community Café, School Street, Needham Market IP6 8BB, and members of the public are invited to drop in any time.

Locality Budget has now been agreed, each Mid Suffolk District Councillor has been given £6,250 to spend on community groups, charities and organisations in their district. Applicants selected for an award must be able to demonstrate that their project, event or group meets one or more of Mid Suffolk's Strategic Priorities and where relevant should be able to demonstrate its sustainability over the coming years. So please get your applications in to me early so that there is no disappointment.

Cllr Reeve mentioned that parking in Coombs Ford and someone had received a fine for parking in a child space. Advised to check validity of fine and who gave it.

9. **To receive County Councillor's Report – Mr Andrew Stringer.** Cllr Stringers report had been circulated to all Cllrs prior to the meeting and was taken as read. Clerk agreed to include Cllr Stringers report in the August edition of the Crier.
10. **Broadband Update – Cllr Arnold.** Nothing to report. Request to remove from future agendas for now.
11. **Planning Applications Received**
 - **DC/18/00599** – Outline planning application (Access and Appearance to be considered). Erection of 2no detached dwellings on land adjacent to Apple White House, Finningham Road, Old Newton. (Re-consultation site location plan received). Response required by 26th June, but extension granted until 5th July 2018. **Comments:** Cllrs agreed that previous comments on this application from the Parish Council are still largely relevant. The Parish Council still feel that the site previously supported by the Parish Council for one property would be cramped with two properties and the new design access although is not now immediately entering the main highway, will still increase the volume of traffic and vehicle movements across this site.

Cllrs took into account that there is already planning permission approved for two additional properties in this area and Cllrs are concerned that this application is not in keeping with the other properties already in existence and the approved properties pending build. The appearance is still cramped and will impact on the dynamics to

the setting and the plot size is not in-keeping with the area and Cllrs felt this application is not a suitable proposal for this site.

Representation from parishioners objecting to this application have been made to the parish council and advised to submit their comments directly to MSDC. Cllrs believe that this application is not of good design standard. The application was proposed and seconded to object on the above grounds and recommended that the application be refused as it is not suitable for that area. All Cllrs agreed.

Planning Decisions from MSDC

- **DC/18/01958 & 01959** – Application for Listed Building Consent. Demolition of entrance canopy and erection of a single storey extension and replacement entrance door and kitchen window, installation of boiler at Hill House, 62 Church Road, Old Newton, Stowmarket, Suffolk IP14 4ED. **MSDC Planning permission has been granted.**
- **DC/18/01931** – Householder Planning Application – Erection of two storey side extension and single storey front porch extension at 25 Falconer Avenue, Old Newton, Stowmarket, Suffolk, IP14 4JP. **MSDC Planning permission has been refused.**

Application for the shop is also still showing as undecided.

Stearn Land has now been going on for over three years. There is no further update, Request that some information be forthcoming from MSDC. Cllrs recognise that the applicant did go a long way towards addressing the initial concerns, however Cllrs believe this is now down to heritage issues surrounding the ancient moat. Cllr Wilshaw to investigate and make some enquiries on behalf of the Parish Council.

- 12. School Parking / Infrastructure / Road Signage** - Nothing back from highways. Parking is still appalling and Cllr Baker would like to suggest in the weekly school newsletter to remind parents of parking appropriately. Cllrs wished to congratulate the school and the pupils on the walking to school week. Parish council to remember that at some point consideration should be given to finding funding for a better footway to the school, especially when CIL money comes to being allocated.
- 13. Highways / Speed Monitoring – Cllr Clements.** Cllr Clements provided the council with the latest data collected between March and June 2018. A total of 106,087 vehicles were counted, the maximum speed counted was 75mph, the majority coming through the village at an average speed of 28.1mph. The average 85th percentile speed recorded was 36.2mph. The test conducted on recording the speed and not flashing has proved that drivers do pay attention and the SID unit does work and has the desired effect on the majority of drivers through our village. The speed sign switched on does have an impact and the signs are doing their job. Enquires have been made about having a post at the bottom of Church Road for monitoring purposes. Hopefully we will get permission and can then discuss the costs of purchasing an extra post and bracket, perhaps also look at getting a more permanent solar panel for the future to reduce time spent checking and changing batteries. Main issues are getting highways to agree suggested sites. Cllrs felt that the project results are all positive and the investment has proved its worth.
- 14. SALC Meeting – Update from Cllr Clements.** Changes at SALC within the hierarchy. A change in the air regarding what SALC is and going to be. Trying to be more local than national in their approach. Next meeting in September, Cllr Clements will attend and report back following the next meeting. New team has been up and running for about 4 months. SALC email news to be forwarded to all Cllrs.
- 15. CIL / PIIP – Additional meeting to be arranged.** Following on from the information provided to all Cllrs last month and the decision to look at this in more detail should we wish to apply for any additional funds from the 123 CIL pot from MSDC, especially if we intend to apply for extra funding towards the cemetery improvements. Cllrs advised by the Chairman to look at this in much more detail. There is potentially a lot of money available. Committee and working party to be created. Opportunities available for liaising for funding with neighbouring parishes. Chair wanted to arrange a meeting and for all Cllrs to be prepared when the meeting takes place. Parish Council to be the catalyst moving this project forward and to involve all aspects of our community. Physical, social and green infrastructure to be considered. CIL / PIIP and then Neighbourhood Plan in the future. All Cllrs to do some reading and be prepared to contribute. Julie Abbey Taylor – MSDC with help for Neighbourhood Planning. Possibility to attend other group meetings to advertise and ask for nominated individuals to join a working party. Agreed for the Parish Council to meet with MSDC. Meeting to be arranged pre the September meeting. An additional date to be arranged after the initial meeting to involve other village organisations. All Cllrs agreed.

16. Councillors Matters to be brought to the attention of the Council

- Cllr Clements – SALC new Cllrs after the 2019 election recommended to attend courses.
- Cllr Harbidge – Meetings seem to be getting longer. All meetings should be for no longer than 2 hrs where possible.
- Cllr Shave – Annual fete – bouncy castle and the issues of recent events in the news. Liability insurance. Cllr Goudy has had several phone-calls regarding this. The people who are running the bouncy castle will be providing copies of the insurance policy. The one in the news was a blow-up sealed inflatable trampoline that exploded through the heat. The Bouncy Castle being used at the fete has a constant flow of air and is not a sealed unit.
- Cllr Baker – Additional Planning training with Bacton Parish Council– Clerk confirmed there is another date still to be arranged. Awaiting Bacton Parish Clerk as the training is done through Jayne Cole who we are not subscribing members.
 - Fair on 15th July – Advertising please come along and support the village fair.
 - Barn Dance on 7th July – Again please come along and support this event.
- Cllr Arnold – Query raised as to confirming what “Access and appearance to be considered” and what that actually means and what they want in terms of comments from the parish council. Clerk to check with Planning

17. Public Forum

- No public in attendance.

18. Additional Matters for inclusion on the agenda for the September 2018 meeting.

- CIL / PIIP
- Remove Highways and Broadband moving forward from the agenda
- Cemetery.

19. Date of the next Parish Council meeting – The September meeting is scheduled to take place on Wednesday 5th September 2018 at 7.30pm

Meeting closed at 21.42 hrs